

**Class Guidelines**  
**English 1500**  
**Composition and Reading**  
**Fall 2009**

Dr. Eigenauer  
MWF 8:10 AM until 9:00 AM  
MWF 9:10 PM until 10:00 AM

**General information**

Office hours: MFW 10:00 until 11:00 AM, Tuesdays 9:00 until 11:00 AM and by appointment.

Book: None required.

Email: you will need an email account. Please make the address available to me.

Contact information:

Office phone: 661.763.7722

Email: [jeigenauer@yahoo.com](mailto:jeigenauer@yahoo.com) (please use this email address instead of the Taft College email address).

**Grading**

Two Argumentative essays (100 points each = 200 points total)

Critique (100 points)

Research paper (100 points)

Final writing exam (100 points)

I do not accept late papers. All papers are due at the start of the class period on the date indicated. Late papers receive a score of "0".

**Attendance policy**

I reserve the right to drop you from the course without regard for your grade if you miss six classes during the course of the semester for any reason.

You will be dropped from the course if you miss four classes before the drop deadline.

## **Academic honesty policy**

You will receive an "F" in the course if you use any material of any kind from someone else that is not yours without giving proper credit. This means that if you take three or more words from any article, newspaper, magazine, book, television program, radio program, audio file, video file, journal, or Internet page without putting quotes around those words and citing where those words are from, you will have committed an act of **academic dishonesty** and you will receive an "F" **in the course**.

You will receive an "F" in the course if you copy someone's homework or any part of a paper.

You will receive an "F" in the course if you use someone's homework or paper to do your own paper or homework.

You will receive an "F" in the course for submitting a paper that was purchased through an Internet site, or which was submitted in any other class by someone else. This is true even if you make changes to the paper.

You will receive an "F" in the course if you use anyone's paper as a model for your own.

You will receive an "F" in the class if any assignment resembles closely that of another student (current or past).

## **Materials needed**

Every day of the class, without exception, you will need something to write with and paper to write on. Do not ask me to borrow something to write with or something to write on.

- A three ring binder.
- A highlighter.
- Internet access.
- An email account.
- A flash drive.

## **The computer lab**

Food and drink are not permitted in the computer lab.

Mon	Aug 24	First day of class
Mon	Sep 7	<b>No school:</b> Labor Day
Fri	Sep 18	<b>Due: Argumentative Essay #1</b> Begin work on Argumentative essay #2
Mon	Oct 12	<b>Due: Argumentative Essay #2</b> Begin work on the Critique
Fri	Oct 30	<b>Due: Critique</b>
Wed	Nov 25	<b>Due: Research Paper</b>
Fri	Nov 27	<b>No school:</b> Thanksgiving Break
Mon	Nov 30	Final Exam <b>Presentation</b>
Wed	Dec 2	Final Exam <b>Presentation</b>
Fri	Dec 4	Final Exam <b>Presentation</b>
Mon	Dec 7	Final Exam <b>Presentation</b>
Wed	Dec 9	Final Exam <b>Presentation</b>
Fri	Dec 12	<b>No class:</b> Dead Day

**FINAL EXAM DATE TO BE DETERMINED.** (Regretfully, final exams cannot be taken early. Please make all travel arrangements for after final exams are done).